



Financial Assistance Application Process

The National Capital Track and Field Club is dedicated to supporting athletes in their pursuit of sport. As such, we wish to create favourable circumstances for athletes to be able to participate in our programs. The NCTFC is also non-profit and its fee structure is set up in a way that covers the costs of club operation without generating excessive profit. In order to maintain a transparent system for accommodating athletes, the following application is mandated for all athletes who may be in need of financial assistance. This form is primarily a request for the reduction in membership rates, but may also be reviewed should an athlete need a reduced rate in order to participate in user pay club activities (such as competitions).

All applications will be reviewed by the Board of Directors. Once a decision is reached, the athlete is expected to show commitment to the club and their training and remain a participating member, or membership and assistance may be revoked.

Step 1. Fill out and submit the provided financial assistance application form

Step 2. A meeting will be arranged with the Head Coach and administrator (involving parents and, if applicable, athlete) in order to discuss the application

Step 3. The application along with additional information collected at the step 2 meeting will be reviewed by the club's Board of Directors

Step 4. Once a decision is reached by the Board, a follow up meeting with the Head Coach and administrator (or Board member) will be arranged for discussion of the outcome and next steps